**Healthy Eating Research**

**Issue Brief/Paper Narrative Template**

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| **Instructions for using this template.****This template is to be used to provide your proposal narrative.*** Complete the **identifying information** shown below this block of instructions. This should be the header for your submission.
* Use the guidelines below to prepare your project narrative, using the section headings provided to organize your responses (e.g., Background and Significance, Research Design and Methods).
* Before submitting your proposal narrative, **delete these instructions as well as the guidelines shown in blue under each section heading.**
* Leave the major section headings (in bold, black type) as organizational tools in your narrative.

**IMPORTANT NOTES:*** Your narrative should be typed in **11-point Arial font and black type**. Figures and graphs, if included, may use a smaller font size.
* The proposal narrative, including section headings, must be **no more than two pages with 1.5 line spacing** **and one-inch margins** on the top, bottom, and sides of the page.
* Do not adjust the margins or font style/size of this template.
* All applicants are required to complete all sections of the narrative unless otherwise specified. **The narrative should follow the page limits noted below for each section.**
* **As part of your application, you must also attach the CV or NIH biosketch of the PI or co-PIs only**. The CV or biosketch does not count towards your page limit.
* **You are not required to submit a detailed budgeted worksheet as part of your proposal submission.** This type of project is a deliverable-based payment.If funded, the HER team will provide more details on the budget documents/payments for this type of project.
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**Project Title:**

**Applicant Name:**

**Legal Name of Applicant Organization:**

**Funding Amount Requested:**

**Timeline:**

**Background and Significance (up to ½ page)**

Describe the purpose of the proposed issue brief or paper. Briefly describe the significance and contribution of the proposed project towards understanding policy, systems, and environmental strategies that advance health and nutrition equity in the areas of healthy food access and security, diet quality, and healthy weight. Also describe the potential this proposal has to impact groups at highest risk for poor health and well-being, and nutrition and weight-related health disparities.

xxxxxx (your response goes here in black type) xxxxxx

**Goals and Objectives (up to ¼ page)**

Define the project’s goals and objectives.

xxxxxx (your response goes here in black type) xxxxxx

**Detailed Outline and Methods (approximately 1 page – this should be the bulk of your narrative)**

Use this section to describe the key research questions, approach/methods, measures, and analysis plans for your brief/paper (as applicable). Provide a project timeline that includes each major task proposed.

xxxxxx (your response goes here in black type) xxxxxx

**Deliverables and Communications Plan (up to ¼ page)**

Outline the deliverables of the project. Describe your plan for communicating and disseminating your project results. This may include peer-reviewed papers, policy briefs, webinars, convenings of policymakers or other stakeholders to present study findings and develop recommendations, dissemination tools, or Web-based dissemination efforts.

xxxxxx (your response goes here in black type) xxxxxx

**Project Team (up to ¼ page)**

List the names, degree(s), titles, and organizational affiliations of key project team members/authors. Explain the role of each team member in carrying out the project and how these funds will be dispersed.

xxxxxx (your response goes here in black type) xxxxxx